

STARPOINT
BOARD OF DIRECTORS MEETING
January 28, 2016

The meeting was called to order by Chairperson Janet Trujillo at 6 p.m.

Fremont County board members present: Janet Trujillo, Annette Nimmo, Kathy Pinover, Jake Francis, Linda Bay. Chaffee County board members present via teleconference: Mike Dowdy, Brenda Heckel, Terry Prewitt, Katy Grether.

Others present: Bob Arnold, Claudia Stevens, Diane Trujillo, Brenda Aguirre, Robert Lovegrove, Ron Hinkle; via teleconference from Salida: Bill Davis; via teleconference: Bob Gardner, legal counsel to the board.

MINUTES OF THE PREVIOUS MEETING

Minutes of the previous meeting were approved, with one correction, on a motion by Katy Grether and a second by Annette Nimmo.

FINANCIALS

Robert Lovegrove presented financials for the period ending Nov. 30, 2015. Revenues were \$1,150,844.27, with expenses of \$1,066,233.10, for a profit of \$84,621.17. Year-to-date revenues were \$5,935,391.77, with expenses of \$5,709,987.94, for a profit of \$225,403.83. Financials were reviewed and will be placed on file. Early Head Start financials for November and December will be presented to the board at the February meeting.

990

Robert Lovegrove presented the annual 990 filing, which was prepared by the auditors. It will be posted on Starpoint's website. The 990 was approved on a motion by Katy Grether and a second by Brenda Heckel.

BANK ACCOUNT PROPOSAL

Robert Lovegrove requested that Starpoint be allowed to open a bank account at a U.S. Bank branch, in order to allow the Denver Director to deposit monies from donations and other fundraisers. The account will safeguard cash and check deposits from Denver operations because it will lessen the need for transportation to Canon City and deposits can be made in a more timely fashion. The proposal was approved on a motion by Jake Francis and a second by Annette Nimmo.

CAPITAL REQUEST – Vehicles

Robert Lovegrove presented capital request for new vehicles: Fremont County community van – 2015/16 Dodge Grand Caravan at a cost of \$28,000; Fremont County community van – 2015 Dodge Grand Caravan with wheelchair lift at a cost of \$45,000; Fremont County community van – 2015 Ford Transit at a cost of \$50,000. Total cost, with a \$2,000 contingency, would be \$125,000. Vehicles will replace vans that are currently requiring frequent repairs and that have high mileages. The purchases were approved on a motion by Mike Dowdy and a second by Jake Francis.

EARLY HEAD START

Diane Trujillo submitted her letter of resignation to the board, reporting that she has accepted a position with the EHS Regional Office.

Diane also presented:

- An updated Salary scale, noting that Colorado minimum wage has increased to \$8.31 as of Jan. 1, 2016
- Early Head Start Monitoring Policy
- Her job has been divided into two positions – Director of Children’s Services and Early Head Start Director. The positions have been advertised internally and an interview team is in place to review applicants. Job descriptions for both positions were presented to the board and were approved by the Policy Council and Personnel Committee.
- Child Abuse Reporting Policy and Sign-Off forms

All items were approved on a motion by Mike Dowdy and a second by Katy Grether

EARLY HEAD START – Information

Diane Trujillo presented the following information items to the board:

- ECE Position/budget changes
- Policy Council/Board report
- Proposed organizational chart for Early Childhood Education
- Grants Update Chart
- Comprehensive School Readiness and Education EHS Review scheduled for week of 3-14-2016
- Job Description Family Community Partnership Coordinator
- Job Description Data Coordinator

STATE/LEGISLATIVE UPDATE

Bob Arnold updated the board on the following:

- SB16-038 - which would place CCBs under the authority of the Colorado Open Records Act
- An anticipated bill that would replace the Supports Intensity Scale
- HB16-1037 – Tax Credit for Employment of Persons with Developmental Disabilities
- HB16-1101 – Medical Proxy Decision-Making for Unrepresented Persons
- Director for the DIDD has taken a new position at HCPF and a search is underway for a person to fill the Director role
- JBC recommendations on the governor’s budget
- Conflict-Free Case Management
- DIDD day at the Capitol will be held on Feb. 17

OTHER BUSINESS

Bob Arnold noted that the \$300 payment in lieu of raises that was given to staff in December was greatly appreciated. He received many positive comments and read a thank you note to the board from one staff member.

REPORTS

Diane Trujillo reported on School Readiness data that is critical for a variety of funders. The board will be kept apprised of the information. SPIN at Penrose and SPIN North both have new directors and are doing very well.

Robert Lovegrove reported that our Worker's Comp experience mod rate has dropped from 1.15 to 1.04, which should result in a cost savings in our premiums.

Ron Hinkle noted that the Gathering in Gratitude will be Jan. 30 at the Baker residence in Florence with a Chinese New Year theme. Night to Shine, sponsored by the Tim Tebow Foundation and Vineyard Church is set for Feb. 12 with approximately 90 consumers from Canon City and Salida attending, along with more than 200 volunteers. Canon City consumer bowling will be starting with 80 consumers involved. A memorial bench in honor of a long-time employee, Judy Riggs, who passed away in November, has been placed at the Mountain View Park.

Bill Davis reported consumers in Salida are involved in a new activity – archery and many are enjoying it. Knights of Columbus recently made a donation. Staff and consumers enjoyed a “clash day” at the center, with many fun events and crazy outfits.

The meeting was adjourned at 7:35 p.m.

A handwritten signature in black ink, appearing to read "Annette Nimmo", is written over a horizontal line.

Annette Nimmo, Secretary