

STARPOINT  
BOARD OF DIRECTORS MEETING  
Thursday, Oct. 25, 2018

Chairperson Annette Nimmo called meeting to order at 6 p.m.

Fremont County board members present: Annette Nimmo, Linda Bay, Janet Trujillo, Jake Francis.  
Chaffee County board members present via teleconference: Terry Prewitt, Mike Dowdy, Brenda Heckel, Katy Grether, Danielle Frost.

Others present: Bob Arnold, Claudia Stevens, Jody Berg, Brenda Aguirre, Mary Yang, Jeff Corron; Bill Davis, via teleconference from Salida; Laura Gardner, legal counsel to the board; guest Roxanne Prewitt.

New Chief Financial Officer Jeff Corron was introduced to the board.

#### MINUTES OF THE PREVIOUS MEETING

Minutes of the previous meeting were approved on a motion by Janet Trujillo and a second by Jake Francis.

#### FINANCIALS

Jeff Corron reported that he is making positive progress on getting financials created. Audit is set for the week of Dec. 10. The \$800,000+ repayment that was anticipated to HCPF has been reduced to approximately \$145,000. One of the accounting specialists resigned and the position has been filled by a children's services staff member. Following discussion, the board recommended that the \$145,000 due to HCPF be placed in a six-month CD until it is due to be returned.

#### PUBLIC COMMENT

There was no public comment.

#### EARLY HEAD START

Brenda Aguirre presented the EHS Selection Criteria/Stress Indicator list for EHS families, as well as the Violating Eligibility Determination Regulations policy. Both were approved by the board on a motion by Jake Francis and a second by Terry Prewitt.

Brenda also presented the Board and PC Monthly reports for July and August, noting that enrollment is at 75. Two socializations were held in July and two in August.

Focus Area 1 monitoring review was held the week of Oct. 1. Final report has not yet been received.

#### STATE/LEGISLATIVE UPDATES

Bob Arnold noted that Alliance is watching ballot issues for the upcoming election, including the roads issue and gas/oil industry issue. He also reported many of the rural CCBs are concerned about budget issues, as well as the upcoming minimum wage increase. The approved 6.5 percent increase will help, but there will still be huge budget impacts.

## OTHER BUSINESS

There was no other business.

## REPORTS

- Mary Yang reported that the Rim2Rim run went very well. Participants were positive about the added half-marathon. Consumers from Canon and Salida will be participating in Special Olympics bowling.
- Brenda Aguirre noted enrollment is full at both SPIN sites. Fall Festival is going on tonight and a large crowd is expected.
- Laura Gardner said she is working with various Starpoint departments on issues.
- Bill Davis reported the Salida Gathering in Gratitude went great, with wonderful newspaper coverage. Consumers are getting ready for Halloween and a fall dance on Nov. 29.

Next meeting will be Dec. 6 at 6 p.m.

Katy Grether noted that Salida's FibArk event will be featured on PBS' Colorado Experience tonight.

The board adjourned into executive session to discuss a personnel matter. In the Executive Session Mr. Arnold requested that his contract, which expires on 11/30/2018, be extended to an end date of 6/30/2020. After discussion the Executive Committee voted unanimously to recommend to the full Board that the contract be extended to the June 30, 2020 date. The committee voted to end the Executive Session and invite the rest of the Board members to reconvene in the open Board meeting. At that time Janet Trujillo indicated that the Executive Committee recommends to the full Board that Mr. Arnold contract be extended. Ms. Trujillo moved to renew the contract with Robert Arnold, CEO until June 30, 2020. Second by Jake Francis. The Board then passed the motion by unanimous vote. The meeting was then adjourned.



Jake Francis, Secretary

The following resolution was approved by a majority vote of the Starpoint board of directors, via email, on Nov. 14, 2018.

*Resolved*, Jeff Corron, CFO for Starpoint, is authorized to sign contracts, sign checks, manage Starpoint funds and accounts, engage vendors and consultants as necessary, and make other decisions or take any actions that support the operations of Starpoint.

Yes votes:

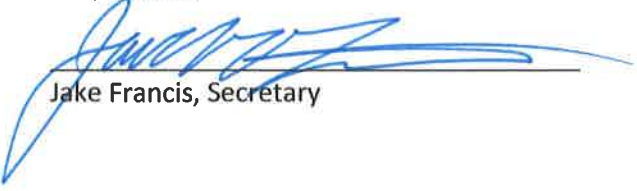
Annette Nimmo

Brenda Heckel

Danielle Frost

Jake Francis

Katy Grether



Jake Francis, Secretary

11-14-18

**starpoint**



*enriching lives....realizing dreams*

December 6, 2018

Board Meeting  
Financial Information

# STARPOINT

Income Statement

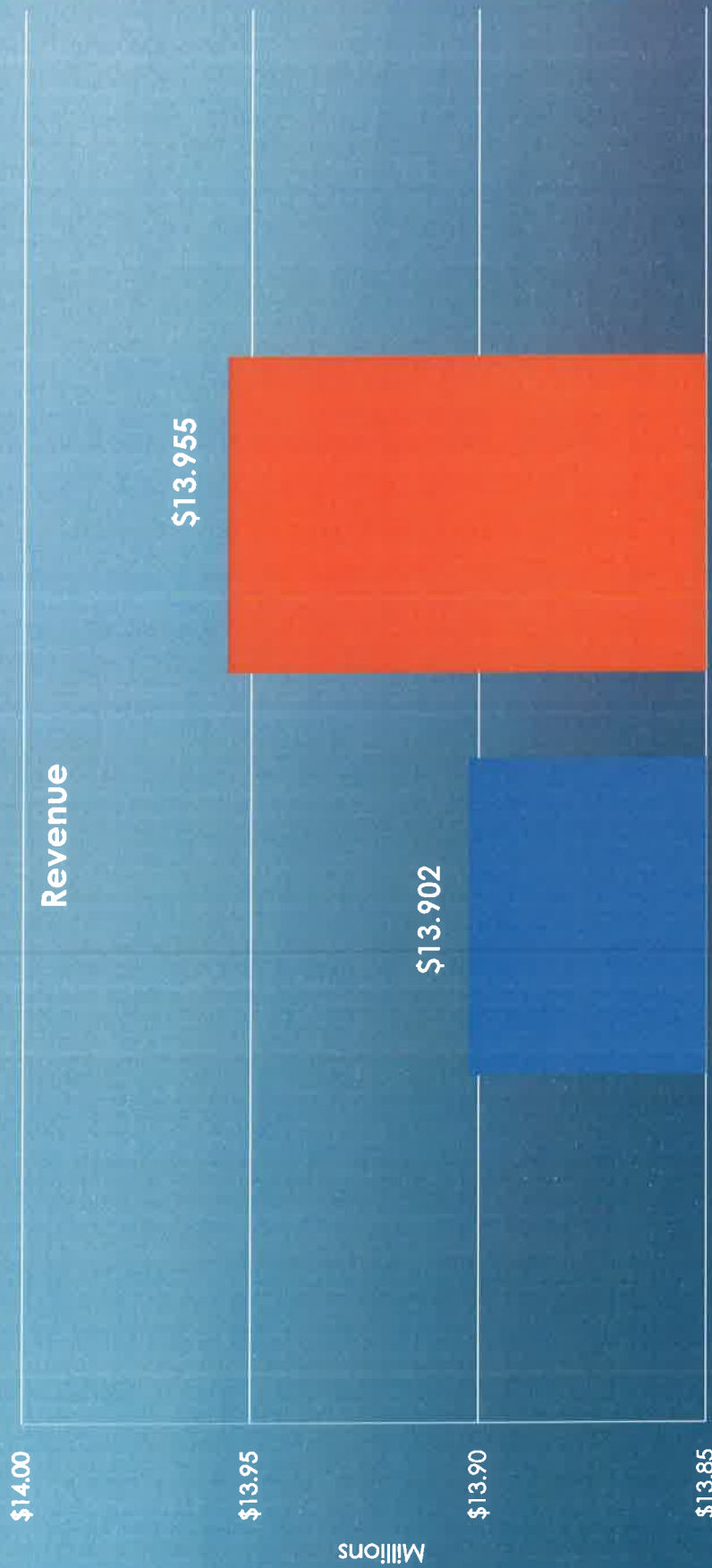
June 2018 vs June 2018 Budget



# STARPOINT

Income Statement  
2018 FY vs 2017 FY

## Revenue



# STARPOINT

Income Statement

June 2018 vs June 2018 Budget





# STARPOINT

Income Statement

2018 FY vs 2017 FY

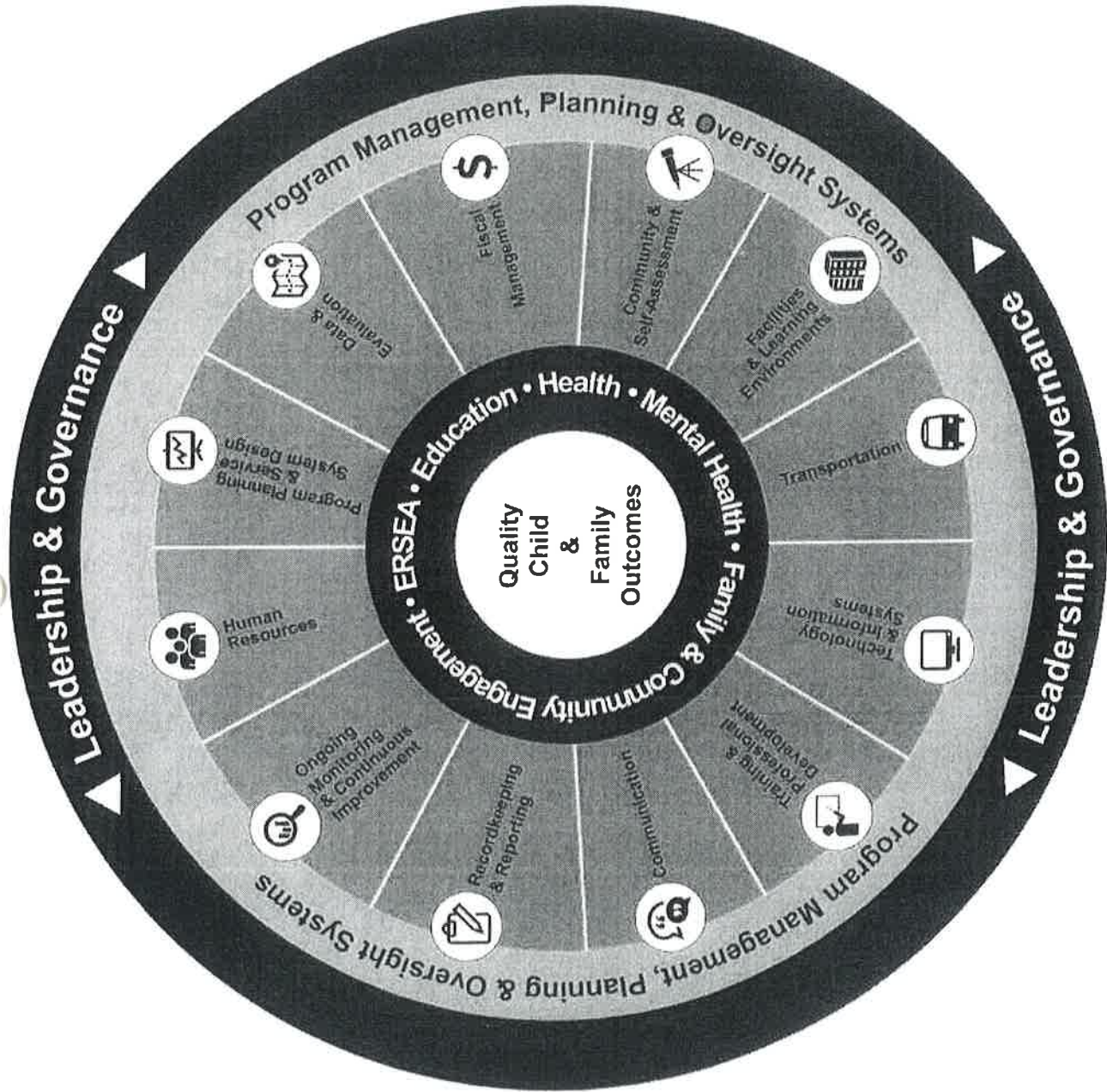




## Starpoint

Financial Statement Narrative  
June 2018

- ▶ **June 2018**
  - Net loss of \$318.7k on revenue of \$1.140 mil vs. a budget shortfall of \$23.5k on revenue of \$1.131 mil.
  - June YTD (annual) loss of \$739.1k vs budget of \$118.9k surplus.
  - June Health Care Costs were \$145.7k or \$2,388 over budget.
  - There was not capital spending in the month of June.
  - June YTD (annual) revenue was \$13.955 mil, \$21,044 more than the budget.
  - June YTD (annual) Expenses were \$14.694 mil or \$836,923 more than budget.
  - Cash Balances as of 06/30/2018 were \$1,720,559.
  - AR Balance of \$1,456,822 as of end of year.



ADMINISTRATION FOR

**CHILDREN & FAMILIES**



NATIONAL CENTER ON

Early Childhood Program Management and Fiscal Operations

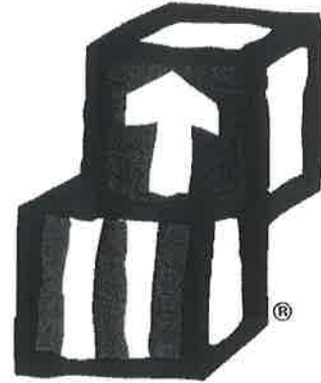
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12/6/18

**Starpoint Board Training**

**Brenda J. Aguirre**

**EHS, FC & Child Care Centers Director**



**Board Composition Requirements:**

- Fiscal management and accounting expert
- Early Childhood education expert or consultant
- Licensed attorney
- Parents of children who are or were enrolled
- Individuals selected for their area of expertise

**OHS- HSSPS # 1301.5 Training for the Board**

**The training content should at minimum ensure Governing Board have the knowledge and skills to:**

- Approve agency policies and some procedures
- Financial expenditures
- Approval of annual operating budget
- Approve grant applications
- Oversee agency Self-Assessment-Community Assessment and Needs Assessment
- Monitor annual audit
- Monitor corrective action process,
- Ensure that parent, staff and community complaints are handled properly
- Review School Readiness Goals, data and outcomes
- Establishing/reviewing procedures and criteria for recruitment, selection and enrollment of children
- Review Program Information Reports

**Monthly Board Reports Include (PIR):**

- Enrollment numbers by program(Childcare Partnership, Home Visit, Pregnant Mothers)
- Child Assistance Numbers
- Attendance data
- Food Program amounts
- Disabilities enrollment data
- Socialization and workshop information and data
- Regional Office data
- Diapers and wipe purchase
- Credit card purchases
- Program Summary

**Questions?**

