

AGENDA
BOARD OF DIRECTORS MEETING
THURSDAY, May 28, 2020
6 p.m.

1. Minutes – Action needed
2. Financials
 - a. Auditors
 - b. Starpoint general – Information
 - c. EHS –
3. Public comment
4. EHS
 - a. Policy Council and Board report –
 - b. EHS Grant #08CH010644 Application for baseline funding for 2018-2023(3rd yr. of 5 yr. grant) – Action needed
5. State/Legislative Updates – Information
6. Other Business
7. Reports from Directors

STARPOINT
BOARD OF DIRECTORS MEETING
Thursday April 23, 2020

Board Chairperson Annette Nimmo called meeting to order at 6 p.m.

Fremont County board members present via Zoom video conferencing: Annette Nimmo, Mitch McCartney, Janet Trujillo, and Jake Francis

Chaffee County board members present via Zoom video conferencing: Brenda Heckel, Danielle Frost, Katy Grether, and Mike Dowdy

Others present via Zoom video conferencing: Mary Yang, Bob Arnold, Bryana Marsicano, Ron Hinkle, Julie Watts, Jody Berg, Bonnie Stumph, Brittney Connor, Michelle Trenhaile, Yvonne Bustos, Michelle Sainio, Christi Baxter, and Savannah Cordova. Bob and Laura Gardner, legal counsel to the board.

MINUTES OF THE PREVIOUS MEETING

Jake Francis made a motion via email to approve the February 27, 2020 meeting minutes as presented. Katy Grether seconded the motion via email. Motioned carried by email vote.

FINANCIALS

Michelle Sainio from FredrickZink and Associates, CPAs who are performing our 2019 audit thanked the board for allowing her to be part of this meeting. While reviewing the audit she identified a software glitch in their system. They are getting the problem fixed, reviewing the numbers that were posted and making corrections.

Several items that came out of audit are the need for an on line bill pay process, which Julie Watts has initiated. During some testing, we found a check in which Jeff Corron's stamp was used after he left Starpoint. We need to make sure that old stamps are destroyed and the bank signatories are correct. They also found old items on the bank reconciliations.

Michelle and the board agreed to meet via Zoom Thursday May 7, 2020 at 6pm, to review the audit.

Julie Watts reviewed a draft of the financials through March 31, 2020. She reported that February's revenues totaled \$995,023.44 and expenses were \$992,037.17. Medical Supplies in February look higher than normal at \$16,523.68 because we had to pay for a van that will be repaid by billing on a waiver. March's revenues are up totaling \$1,017,530.65 and expenses were \$859,177.20 due to personnel changes that had to happen. March dues and publications is \$17,056.86, which is higher than normal due to \$13,500 licensing fee for the Family Center. In March, you will see a negative Workers Comp. total due to the receipt of a dividend check. Total personnel expenses were averaging around 80% and now they are at 73.63%, which is down 7%.

Julie also reported that Starpoint is in the que for the second round of the Paycheck Protection Program, which is an SBA loan that helps businesses keep their workforce employed during the Coronavirus (COVID-19) crisis.

Mitch McCartney moved to accept the financial report to be placed on file as presented. Danielle Frost seconded the motion. Motion carried unanimously.

EHS Financials

Julie Watts reported that February total EHS revenue with In-kind donations was \$90,801.09. March EHS revenue with In-kind donations was \$74,736.53. Julie explained that EHS is continuing to pay employees from the EHS grant in March even if they are working from home. Total expenses in March are down from the prior month. Looking at EHS expenses, office supplies are exceeding budget. Julie and Brenda are going to meet to see if some of the expenses may be reallocate elsewhere.

Jake Francis requested an update on SPIN north and how will the closure affect us financially. Julie responded that SPIN north is losing \$105,000 annually so the closure will have a positive impact. Bryana Marsicano let the board know that we have sent out a 60-day notice of the closure to the families and staff in the infant toddler rooms. Many families were very appreciative of the 60-day notice. Some families will transfer over to SPIN on Elm because they were pleased with our services. Bryana and Brenda are currently in talks with Pam Walker from the RE-1 School District and the funding is still in place for pre-school services. The school district did give us some Preschool numbers so that we can determine if we need both buildings or will consolidate, but that may change due to the pandemic.

Janet Trujillo made a motion to accept the EHS financial report to be place on file as presented. Mike Dowdy seconded the motion. Motion carried unanimously.

PUBLIC COMMENT - None

EARLY HEAD START

Jody Berg reviewed the EHS Board of Directors and PC Monthly Report for January and February 2020. It was a slow start for socialization numbers in January and February but then in March we had a large group. February's enrollment started at 70 and by the end of the month will filled all five available spots.

Jody asked the board to review and approve the First Steps Early head Start Individualized Family Partnership Agreement Customized Family Service Package for Center-Based Services and for Home Based Services. She explained that they have been updated as they are annually. She also requested that the board review and approve the 2020-2021 program year calendar.

Brenda Heckel motioned to approve the First Steps Early head Start Individualized Family Partnership Agreement Customized Family Service Package for Center-Based Services, Home Based Services, and the 2020-2021 program year calendar. Mike Dowdy seconded the motion. Motion carried unanimously.

Jody reported for Brenda Aguirre, that she is finishing self-assessment preparing for the next EHS continuation grant due June 1, 2020. She is also finishing the COLA, which is 2% for \$16,277. Brenda is also working on requesting \$35,000 for quality improvement through the EHS grant. There are also one-time funds available due to COVID-19 that Brenda has asked for bids on updating the air conditioning and sterilization services and equipment, which it is due May 15, 2020. We are still offering telephone support, resources and possible virtual visits to the families of the staff that are out on EFMLEA due to school closings.

Attendance has been down making it difficult to understand an attendance pattern but we have had a steady attendance of 13-15 children at both sites and anticipate more with the change in orders from the Governor. We have signed up for the emergency childcare collaborative but only received a couple of calls, of which SPIN north was able to accommodate. Brenda has joined a couple of state ECE workforce committees to stay informed and help in decision making for child care which includes influencing the Childcare block grant. Brenda is working with Ron Hinkle and Mary Yang to apply for an ECHO grant to enhance the playground at Elm making it a more natural environment and enhance our community partnerships.

The Family Center has received two scholarship grants from TGYS thru Parent Possible for \$1,500 for new IPADS for the Family Center Home Visitors. We also received fifty \$30 City Market gift certificates that families can use to meet their needs.

SPIN has been designated as a FEMA distribution site for diapers, wipes and formula for Fremont, Custer and Chaffee counties. We will receive our distribution on Saturday, April 25th and will begin distributing the items on Monday. The priority is emergency childcare providers, and then community agencies and families can begin getting the supplies. It will be done by appointment only, with curbside service so no one will come into the building. We will include books and other resources we have received for the families.

Our local Department of Human Services has received a "Families First" grant and has given Starpoint \$25,000 to enhance PAT services and education for Home Visitors. It includes PAT training and specialized PAT curriculum for all Home Visitors so that we will be able to better serve all families in our community, not just the ones in their service.

STATE/LEGISLATIVE UPDATES

Bob Arnold reported that the state update is easy because the state has not met. We need to pay attention to a couple of items. The Governor, Legislative Office, and the Office of State Planning and Budgeting are predicting significant shortfalls this year and especially next year. Many departments have been told to look for 10% plus cuts in their budgets. HCPF, which is adult services major funding source is reporting that they have monies that have not been spent on elective surgeries and banned services. HCPF is being asked to cut 20 million for this fiscal year. HCPD is confident they can balance this year's budget with the saved monies. The Joint Budget Committee will reconvene next week and begin building the budget. They plan to have the budget to Legislators by the end of May. There are predictions that there will be a 3 billion budgetary shortfall. Is budget shortfall to the entire budget or to the general fund budget?

OTHER BUSINESS

On 4/21/2020, Jake Francis made a motion via email to open a new bank account at U.S. Bank and transfer some funds from Legacy Bank into the new account. Janet Trujillo seconded the motion via email. Motion carried via email.

REPORTS

Bryana Marsicano, Chief Executive Officer explained that the Case Managers are working remotely using Zoom to meet with consumers. We have a Fremont County Case Manager that is interested in the Salida position and is filling in for now. She wants to see how it goes before pursuing the position permanently. Bryana stated that she has found a candidate for the Director of Case Management position but is waiting to move her into the position until things return to some kind of normalcy and the Case Managers return to working in the office. Once the new Director of Case Management is in place, they will review the budget and determine how to fill her open position. We are trying to determine how billing per member, per month will affect us fiscally before making any decisions on staffing case management.

Bryana told the board that the staff has been supportive in her transition to CEO and the Coronavirus Pandemic.

Bryana reported that Starpoint did not get the PPP Loan at this time, but has submitted for the second round when/if legislation is passed. We are told by the banks that the money will go very fast as there are numerous pending applications from the first round that are eager to get in on a second round of loans.

Currently we are able to bill for services and draw down all grant funding to date.

The only program that we are not being reimbursed for is childcare, as the parents are not bringing their children to the center. Staff have been laid off.

We are able to bill the retainer payments for our day program services.

- Using this to pay staff for the homes 24 hours per day
- Staff to support consumers living on their own without natural supports
- Staff to supplement with activities in the highest need homes (behavioral modification)
- This is tied to the Colorado "State of Emergency Declaration" at this time so we do not know how long we will be able to bill these services.

Will move to a layoff status as of May 1st. Many staff that were furloughed indicated that they have other insurance at this time or can get other insurance so the "fallout" wasn't as bad as we anticipated.

We are creating a detailed plan for Fremont County on what our business plan is when we start to allow public access to our building again including safety plan, marking social distancing throughout the building, stream lining entrances and exits etc.

Will meet with each department to create a detailed "recovery plan" on how to start to phase services back in when each county allows us to do so. We are looking at a 3 phase, stepped approach that takes into account number of clients in one setting, their ability to social distance

by themselves, willingness to wear masks etc. Though Colorado is under a “safer at home” order, there are several steps that we need to do prior to starting any additional services.

Under the safer at home, order all staff that can telecommute will continue to do so. We have asked staff to stagger their time in the office but to maintain at least 10 hours per week in the office for the duties in their job descriptions that cannot be done from home.

Ron Hinkle, Foundation Director explained to the board that they have completed five different applications for grant funding. They requested two \$25,000 grants from the Help Colorado Now COVID-19 Emergency Fund. The first request has been denied and we are still waiting to hear about the second. We have requested \$10,000 from the Women’s Foundation Grant. These funds would mainly benefit SPIN and the Family Center. We have requested \$5,000 from the Chaffee Community Foundation and \$2,500 from the Monarch Community Outreach Fund.

Christi Baxter, Co-Director Chaffee County explained that she was reporting for herself and Tom Evers. She explained that their staff has been awesome and supportive adapting to all the COVID-19 changes and precautions. Group Homes and individual residences are trying to keep at least two weeks of food supplies. Starpoint has been delivering boxes of food and supplies to Host Home Providers that the Community Center provides. Salida is using Face Time and Zoom to stay connected with their consumers. The staff are fearful about working, their families, and how to make ends meet during the COVID-19 pandemic. We are referring them to EAP for support and counseling. Salida currently has seven employees who are not working at all and are completely on furlough. There are twelve staff working full hours, the rest are working at least half of their normally scheduled hours. The back dock looks awesome. Still discussing how to honor and celebrate Sheri Cannon. We would like to do a bench for her. The consumers would like to release balloons for closure.

Jami Roy, Director of Human Resources expressed how awesome the entire Starpoint team has been during the release and implementation of the Families First Coronavirus Response Act.

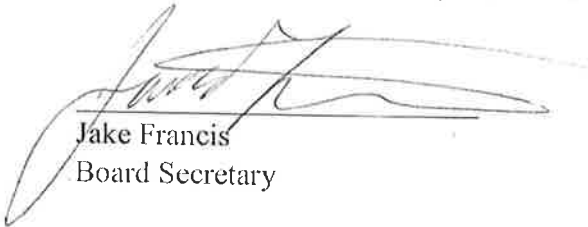
Bonnie Stumph, Fremont Adult Services Director explained that Starpoint has developed a Pandemic Manual and all supervisors have received training and are working on training the staff. The manual has been sent out to all sites. Adult Services staff have been amazing continuing to provide direct care to our consumers during this difficult time. Working with the State to move forward with the new Chapter 10 rules and regulations for our staffed PCAs, and Host Homes. Over the next two years, the Division of Housing will be performing inspections of these homes.

Jody Berg, Early Intervention Director reported that the EI staff has adjusted quickly to using Telehealth. We are continuing to provide evaluations with six school districts. Last week we received seven new referrals. The majority of referrals are coming from DHS and they are child abuse and neglect cases. We are being paid \$10 more per visit because we are using Telehealth.

Yvonne Busto, Fremont Adult Services Director Reported that we received an 8% increase April 1, 2020 for residential services. The staff has been phenomenal providing care and services during this pandemic. Staff has worked hard to keep everyone healthy and safe.

Bob and Laura Gardner Over the last month we have been trying to stay on top of the legal landscape. We have been working with Bryana and Jami to keep Starpoint on top of everything.

The next meeting will be May 28, 2020.



Jake Francis
Board Secretary

DEVELOPMENTAL OPPORTUNITIES, INC.
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STARPOINT

FINANCIAL STATEMENTS AND
INDEPENDENT AUDITOR'S REPORT

June 30, 2019

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Developmental Opportunities, Inc., dba Starpoint
Canon City, Colorado

Report on the Financial Statements

We have audited the accompanying financial statements of Developmental Opportunities, Inc., dba Starpoint (a nonprofit organization), which comprise the statement of financial position as of June 30, 2019, and the related statement of activities, of functional expenses, and of cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our unmodified audit opinion on the year ended June 30, 2019.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Developmental Opportunities, Inc., dba Starpoint as of June 30, 2019, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

• **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated May 31, 2020, on our consideration of Developmental Opportunities, Inc., dba Starpoint's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Developmental Opportunities, Inc., dba Starpoint's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Developmental Opportunities, Inc., dba Starpoint's internal control over financial reporting and compliance.

FredrickZink & Associates, PC
May 31, 2020

FINANCIAL STATEMENTS

PRELIMINARY
DRAFT

DEVELOPMENTAL OPPORTUNITIES, INC.

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STARPOINT

STATEMENT OF FINANCIAL POSITION

June 30, 2019

ASSETS

Current assets

Cash and cash equivalents.....	\$ 1,410,096
Accounts receivable	
Fees and grants due from governmental agencies.....	1,210,644
Other accounts receivable.....	243,113
Prepaid expenses and other.....	154,233
Total current assets.....	<u>3,018,086</u>

Property and equipment, net..... 3,869,256

Total assets..... \$ 6,887,342

LIABILITIES AND NET ASSETS

Current liabilities

Accounts payable and accrued expenses.....	\$ 669,708
Deferred revenue (Note 5).....	78,062
Total liabilities.....	<u>747,770</u>

Net assets

Without donor restrictions	
Undesignated.....	2,254,574
Net investment in property and equipment.....	3,869,256
Total net assets without donor restrictions.....	<u>6,123,830</u>

With donor restrictions.....	15,742
Total net assets.....	<u>6,139,572</u>

Total liabilities and net assets..... \$ 6,887,342

See accompanying notes to financial statements and Independent Auditor's Report

DEVELOPMENTAL OPPORTUNITIES, INC.

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STATEMENT OF ACTIVITIES

For the Year Ended June 30, 2019

	<u>Without Donor Restrictions</u>	<u>With Donor Restriction</u>	<u>Total</u>
Support and revenue			
Fees and grants from governmental agencies			
Fees for services			
State of Colorado			
State General Fund			
Adult supported living services.....	\$ 240,788	\$ -	\$ 240,788
Children and families.....	460,094	-	460,094
Total fees from State General Fund.....	<u>700,882</u>	<u>-</u>	<u>700,882</u>
Medicaid			
Comprehensive services.....	7,449,582	-	7,449,582
Adult supported living services.....	710,198	-	710,198
Children and families.....	-	-	-
Total fees from Medicaid.....	<u>8,159,780</u>	<u>-</u>	<u>8,159,780</u>
Grants and other government sources			
School districts.....	461,873	-	461,873
Part C - Early intervention.....	(1,030)	-	(1,030)
Colorado Department of Public Health and Environment.....	82,878	-	82,878
U.S. Department of Health and Human Services			
Early Head Start.....	764,647	-	764,647
Children and families.....	57,346	-	57,346
Fremont County Department of Human Services.....	235,198	-	235,198
Total grants and other government sources.....	<u>1,600,912</u>	<u>-</u>	<u>1,600,912</u>
Total fees and grants from governmental agencies.....	10,461,574	-	10,461,574
Public support - contributions.....	118,025	147,056	265,081
Public support - in-kind contributions.....	240	-	240
Residential room and board.....	658,946	-	658,946
Fee for service.....	162,283	-	162,283
Other revenue.....	405,636	-	405,636
Net assets released from restriction.....	131,314	(131,314)	-
Total support and revenue.....	<u>11,938,018</u>	<u>15,742</u>	<u>11,953,760</u>

DEVELOPMENTAL OPPORTUNITIES, INC.

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STATEMENT OF ACTIVITIES - Continued

For the Year Ended June 30, 2019

	<u>Without Donor Restrictions</u>	<u>With Donor Restriction</u>	<u>Total</u>
Expenses			
Program services			
Medicaid comprehensive services.....	\$ 8,387,597		\$ 8,387,597
State adult supported living services.....	12,908		12,908
Medicaid adult supported living services.....	115,562		115,562
Early intervention.....	550,060		550,060
Family support services program.....	96,825		96,825
Case management.....	417,074		417,074
Early Head Start.....	684,026		684,026
Children and family services.....	1,559,954		1,559,954
Total program services.....	<u>11,824,006</u>	<u>-</u>	<u>11,824,006</u>
Supporting services			
Management and general.....	901,470		901,470
Development and fundraising.....	89,387		89,387
Total supporting services.....	<u>990,857</u>	<u>-</u>	<u>990,857</u>
Total expenses.....	<u>12,814,863</u>	<u>-</u>	<u>12,814,863</u>
Change in net assets.....	<u>(876,845)</u>	<u>15,742</u>	<u>(861,103)</u>
Net assets, beginning of year.....	<u>7,000,675</u>	<u>-</u>	<u>7,000,675</u>
Net assets, end of year.....	<u>\$ 6,123,830</u>	<u>\$ 15,742</u>	<u>\$ 6,139,572</u>

See accompanying notes to financial statements and Independent Auditor's Report

DEVELOPMENTAL OPPORTUNITIES, INC.

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STATEMENT OF FUNCTIONAL EXPENSES

For the Year Ended June 30, 2019

	Medicaid comprehensive services	State adult supported living services	Medicaid adult supported living services	Early Intervention	Program Services Family support services	Case management	Early Head Start
Salaries, benefits and taxes.....	\$ 6,410,564	\$ 5,352	\$ 55,204	\$ 444,582	\$ 11,942	\$ 374,166	\$ 580,613
Professional fees.....	882,195	5,697	38,832	45,775	-	9,142	11,360
Supplies.....	151,990	-	5,568	6,527	77	5,299	10,229
Repair and maintenance.....	155,964	-	-	3,097	-	3,495	10,520
Depreciation.....	85,765	-	-	7,732	-	7,728	1,226
Food.....	131,870	-	-	65	-	-	2,551
Other.....	43,028	160	4,962	305	84,734	-	5,541
Utilities.....	140,508	-	-	2,137	-	2,532	9,564
Staff development and travel.....	97,731	930	10,157	33,823	60	8,075	30,742
Insurance.....	80,816	7	77	304	12	1,536	9,236
Telephone.....	61,394	-	-	5,623	-	5,101	7,199
Rent.....	73,729	-	-	-	-	-	-
Dues and subscriptions.....	8,970	762	762	90	-	-	4,745
Vehicle fuel.....	63,073	-	-	-	-	-	500
Total expenses.....	<u>\$ 8,387,597</u>	<u>\$ 12,908</u>	<u>\$ 115,562</u>	<u>\$ 550,060</u>	<u>\$ 96,825</u>	<u>\$ 417,074</u>	<u>\$ 684,026</u>

The accompanying notes are an integral part of these financial statements.

Children and family services	Total	Supporting Services		Total	Total Expenses
		Management and general	Development and Fundraising		
\$ 1,292,897	\$ 9,175,320	\$ 654,161	\$ 49,939	\$ 704,100	\$ 9,879,420
4,439	997,440	92,629	600	93,229	1,090,669
20,577	200,267	29,154	1,064	30,218	230,485
21,227	194,303	8,653	521	9,174	203,477
28,535	130,986	62,783	-	62,783	193,769
85,433	219,919	-	-	-	219,919
31,570	170,300	9,668	33,967	43,635	213,935
15,481	170,222	4,201	367	4,568	174,790
19,214	200,732	6,918	1,130	8,048	208,780
10,731	102,719	17,506	209	17,715	120,434
6,238	85,555	9,355	1,087	10,442	95,997
4,599	78,328	-	-	-	78,328
18,933	34,262	6,413	503	6,916	41,178
80	63,653	29	-	29	63,682
<u>\$ 1,559,954</u>	<u>\$ 11,824,006</u>	<u>\$ 901,470</u>	<u>\$ 89,387</u>	<u>\$ 990,857</u>	<u>\$ 12,814,863</u>

DEVELOPMENTAL OPPORTUNITIES, INC.

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STATEMENT OF CASH FLOWS
For the Year Ended June 30, 2019

**Increase (Decrease) in Cash and Cash Equivalents
(Excluding Cash set-aside)**

Cash flows from operating activities:

Cash received from governmental agencies and others.....	\$ 11,750,821
Cash paid to suppliers and employees.....	(12,547,809)
Interest received.....	3,805
Net cash used by operating activities.....	<u>(793,183)</u>

Cash flows from investing activities:

Proceeds from sale of property and equipment.....	668,462
Net cash used by investing activities.....	<u>668,462</u>

Net decrease in cash and cash equivalents..... (124,721)

Cash and cash equivalents, beginning of year..... 1,534,817

Cash and cash equivalents, end of year..... \$ 1,410,096

**Reconciliation of change in net assets to net cash provided
by operating activities:**

Change in net assets..... \$ (861,103)

Adjustments to reconcile:

Depreciation.....	193,769
Decrease (increase) in:	
Accounts receivable.....	17,170
Prepaid expenses and other.....	(12,456)
Increase (decrease) in:	
Accounts payable and accrued expenses.....	85,741
Deferred revenue.....	54,273
Total adjustments.....	<u>67,920</u>

Net cash used by operating activities..... \$ (793,183)

The accompanying notes are an integral part of these financial statements.

DEVELOPMENTAL OPPORTUNITIES, INC.

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STARPOINT

NOTES TO FINANCIAL STATEMENTS

June 30, 2018

NOTE 1 - ORGANIZATION AND NATURE OF ACTIVITIES

Developmental Opportunities, Inc., dba Starpoint (the Center) was incorporated under the laws of the State of Colorado in 1972 for the purpose of providing a community center board to coordinate programs through interagency cooperation and local agencies to provide services to persons with developmental disabilities in Fremont, Chaffee and Custer counties. In 2001, the Center expanded its operations to include Jefferson County, and in 2002 it expanded again, this time to Denver County. The Center is currently operating under the trade name of Starpoint. In September 2003, the Developmental Opportunities Foundation (the Foundation) was incorporated for the purpose of supporting and benefiting the Center. The Center's board of directors has the power to appoint a majority of the directors of the Foundation and, accordingly, the Center is required to consolidate the financial activity of the Foundation in the Center's financial statements. The Center's revenue comes primarily from the State of Colorado.

Program Services

Comprehensive Services (Medicaid funded) provide a full day (24 hours) of services and/or supports for adults which are designed to ensure the health, safety and welfare of the individual, and to assist in the acquisition, retention and/or improvement in skills necessary to support individuals to live and participate successfully in their community. These services are individually planned and coordinated through the person's Individual Plan. Additionally, services are provided to give individuals opportunities to experience and actively participate in valued roles in the community. These services may include a combination of life-long or extended duration supervision, training, and/or support such as Day Habilitation Services and Supported Employment.

Adult Supported Living Services (State and Medicaid funded) augment already available supports for those adults who either can live independently with limited support or who, if they need extensive support, are getting that support from other sources, such as family. Services provided may include a combination of life-long or extended duration supervision, training, and/or support such as Day Habilitation Services and Supported Employment. The Center has no responsibility for the living arrangement in the community.

Early Intervention is a program for children from birth through age two offering infants, toddlers and their families services and supports to enhance child development in the areas of cognition, speech, communication, physical, motor, vision, hearing, social-emotional developmental, and self-help skills, parent-child or family interactions; and early identification, screening and assessment services.

Early Head Start is an income eligible program designed to meet the individual needs of families by helping parents to give their children the best possible start. The comprehensive programs combine home visits with Center activities. Services offered include playgroups, development checkups, fun learning activities, family clubs, home visits, access to the Toymobile van, family meals, and help getting access to other community services. Children served are between the ages of 0-3 years.

Family Support Services Program provides an array of supportive services to the person with a developmental disability and his/her family when the person remains within the family home, thereby preventing or delaying the need for out-of-home placement that is unwanted by the person or the family.

DEVELOPMENTAL OPPORTUNITIES, INC.

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STARPOINT

NOTES TO FINANCIAL STATEMENTS - Continued

June 30, 2019

NOTE 1 - ORGANIZATION AND NATURE OF ACTIVITIES - Continued

Program Services - Continued

Case Management includes the determination of eligibility for services and supports, service and support coordination, and the monitoring of all services and supports delivered pursuant to an Individual Plan, and the evaluation of results identified in the Individual Plan.

Children and Family Services include collaborative community-based programs that are designed to help identify problems of children through five years of age and their families and provide assistance at as early an age as possible, serve children through five years of age and their families and provide assistance at as early an age as possible and serve children ages three to five in an organized regular development training program conducted outside the individual residence. Preschool programs provide developmental and training experiences through gross motor, sensory training, perceptual motor, communication skills, health maintenance, leisure, practical multimedia concepts, and other habilitating and remedial services to enhance the person's skill and functioning level.

Supporting Services

Management and General includes those activities necessary for planning, coordination and overall direction of the organization, financial administration, general board activities and other related activities indispensable to the Center's corporate existence.

Development and Fundraising includes activities designed to raise additional dollars for the Center that supplement other funding or are for special projects such as capital fund drives.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of accounting and presentation

The accompanying financial statements have been prepared using the accrual basis of accounting, in accordance with the U.S. generally accepted accounting principles (GAAP), whereby revenues are recorded when earned and expenses are recorded when the obligation is incurred. The financial statements reflect all significant receivables, payables, and other liabilities.

For financial reporting purposes, the Center follows the reporting requirements of GAAP, which requires that resources be classified for reporting purposes based on the existence or absence of donor-imposed restrictions. The Center reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

Descriptions of the two net asset categories and the types of transactions affecting each category follow:

Net assets without donor restrictions – Net assets that are not subject to or are no longer subject to donor-imposed stipulations.

Net assets with donor restrictions – Net assets whose use is limited by donor-imposed time and/or purpose restrictions.

DEVELOPMENTAL OPPORTUNITIES, INC.

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STARPOINT

NOTES TO FINANCIAL STATEMENTS - Continued

June 30, 2019

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Basis of accounting and presentation - Continued

Revenues are reported as increases in net assets without donor restriction unless use of the related assets is limited by donor-imposed restrictions. Expenses are reported as decreases in net assets without donor restrictions. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation or by law. Expirations of donor restrictions on the net assets (i.e., the donor-stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as reclassifications between the applicable classes of net assets.

Cash and cash equivalents

For purposes of the statement of cash flows, the Center defines cash or cash equivalents as all cash on hand and cash on deposit subject to immediate withdrawal, but excludes cash specifically set aside. The Center maintains its cash balances in financial institutions located in Colorado. Balances may, at times, exceed federally insured limits but the Center has obtained additional coverage at Legacy Bank through the CDARS program. The Center has not experienced any losses in such accounts and believes it is not exposed to significant credit risk on cash and cash equivalents.

Accounts receivable

The majority of the Center's accounts receivable are due from the State of Colorado through Medicaid funding. Other receivables are primarily due from consumers for room and board. Accounts are due according to contractual terms and are stated at the amount management expects to collect from outstanding balances. The Center believes all receivables are collectible and that no allowance for doubtful accounts is necessary. However, if necessary, management provides for probable uncollectible amounts through a provision for bad debt expense and an adjustment to a valuation allowance. Such a determination is based on management's assessment of the current status of individual accounts considering a number of factors, including the length of time accounts receivables are past due and the Center's previous collection history. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge against the allowance or directly to bad debt expense.

Fair value measurements

The Organization applies the accounting provisions related to fair value measurements. These provisions define fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date, establish a hierarchy that prioritizes the information used in developing fair value estimates and require disclosure of fair value measurements by level within the fair value hierarchy. The hierarchy gives the highest priority to quoted prices in active markets (Level 1 measurements) and the lowest priority to unobservable data (Level 3 measurements), such as the reporting entity's own data. These provisions also provide valuation techniques, such as the market approach (comparable market prices), the income approach (present value of future income or cash flows) and the cost approach (cost to replace the service capacity of an asset or replacement cost).

DEVELOPMENTAL OPPORTUNITIES, INC.

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STARPOINT

NOTES TO FINANCIAL STATEMENTS - Continued

June 30, 2019

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Fair value measurements - Continued

A financial instrument's categorization within the valuation hierarchy is based upon the lowest level of input that is significant to the fair value measurement. The three levels of valuation hierarchy are defined as follows:

Level 1: Observable inputs such as quoted prices (unadjusted) for identical assets or liabilities in active markets.

Level 2: Inputs other than quoted prices for similar assets and liabilities in active markets, and inputs that are observable for the asset or liability, either directly or indirectly, for substantially the full term of the financial instrument.

Level 3: Unobservable inputs that reflect the Organization's own assumptions.

Cash and cash equivalents are excluded from the fair value hierarchy as cash is generally measured at cost.

Property and equipment

Property and equipment are stated at cost at date of acquisition or estimated fair value at date of donation. The Center capitalizes property and equipment acquisitions of \$5,000 or more that have a useful life of more than one year. Depreciation is recorded using the straight-line method over the estimated useful lives of the assets. Lives are estimated at ten to forty years for buildings and improvements, and three to five years for equipment.

Revenue recognition

Revenue is recognized when earned. Amounts received in advance of performance of the underlying services are deferred to the period in which the services are performed. The Center's revenue consists primarily of funds received from the State of Colorado for Medicaid and other services, miscellaneous smaller grants and awards from federal, state, county and municipal sources. Contributions are recognized when cash, securities or other assets, an unconditional promise to give, or notification of a beneficial interest is received. Conditional promises to give are not recognized until the conditions on which they depend have been substantially met.

In-kind donations

Contributions of property, material, and certain personal services are known as in-kind donations and are recorded at estimated value as of the date received. These donations (other than contributions of property and equipment) are included as program costs to properly reflect the total cost of the particular program.

Expenses

Expenses are recognized when incurred. Expenses paid in advance but not yet incurred are deferred to the applicable period.

DEVELOPMENTAL OPPORTUNITIES, INC.

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STARPOINT

NOTES TO FINANCIAL STATEMENTS - Continued

June 30, 2019

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Functional reporting of expenses

The costs of program and supporting services activities have been summarized on a functional basis in the statement of activities. The statement of functional expenses presents the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

The financial statements report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include occupancy, depreciation and amortization, which are allocated on a square footage basis, as well as salaries and wages, benefits, payroll taxes, professional services, staff development and travel, office expenses, information technology, insurance, and other, which are allocated on the basis of estimates of time and effort.

Income taxes

The Center is exempt from income tax as provided under Section 501(c)(3) of the Internal Revenue Code, except on net income derived from unrelated business activities. The Center has adopted accounting requirements that prescribe when to recognize and how to measure the financial statement effects of income tax positions taken or expected to be taken on its income tax returns, including the position that the Center continues to qualify to be treated as a tax-exempt organization for both federal and state income tax purposes. These rules require management to evaluate the likelihood that, upon examination by relevant taxing jurisdictions, those income tax positions would be sustained.

Based on that evaluation, if it were more than 50% probable that a material amount of income tax would be imposed at the entity level upon examination by the relevant taxing authorities, a liability would be recognized in the accompanying statement of financial position along with any interest and penalties that would result from that assessment. When the Center has unrelated business income, the federal Exempt Organization Business Income Tax Return (Form 990T) would be subject to examination by the Internal Revenue Service for three years after filing. Should any penalties and interest be incurred, they would be recognized as management and general expenses. Consequently, no liability or expense is recognized in the accompanying statements for uncertain income tax positions.

Impairment of long-lived assets

The Organization reviews its long-lived assets for impairment whenever events or changes in circumstances indicate that the carrying value may not be recoverable. Recoverability is measured by a comparison of the carrying amount of the asset to the future net undiscounted cash flow expected to be generated and any estimated proceeds from the eventual disposition. If the long-lived assets are considered to be impaired, the impairment to be recognized is measured at the amount by which the carrying amount of the asset exceeds the fair value as determined from an appraisal, discounted cash flow analysis or other valuation technique. There was no impairment loss recognized for the year ended June 30, 2019.

Use of estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates and those differences could be material.

DEVELOPMENTAL OPPORTUNITIES, INC.

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STARPOINT

NOTES TO FINANCIAL STATEMENTS - Continued

June 30, 2019

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Adopted accounting pronouncements

In August 2016, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) 2016-14, *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities*. The amendments in this ASU make improvements to the information provided in financial statements and accompanying notes of not-for-profit entities. The amendments set forth the FASB's improvements to net asset classification requirements and the information presented about a not-for-profit organization's liquidity, financial performance and cash flows. The ASU will be effective for fiscal years beginning after December 15, 2017. The guidance was adopted effective July 1, 2018.

Recent accounting pronouncements

In May 2014, the FASB issued ASU 2014-09, *Revenue from Contracts with Customers (Topic 606)*, requiring an entity to recognize the amount of revenue to which it expects to be entitled for the transfer of promised goods or services to customers. The updated standard will replace most existing revenue recognition guidance in U.S. GAAP when it becomes effective and permits the use of either a full retrospective or retrospective with cumulative effect transition method. In August 2015, the FASB issued ASU 2015-14, which defers the effective date of ASU 2014-09 one year, making it effective for annual reporting periods beginning after December 15, 2018. The Center has not yet selected a transition method and is currently evaluating the effect that the standard will have on the financial statements.

NOTE 3 - FEES AND GRANTS DUE FROM GOVERNMENTAL AGENCIES

Accounts receivable due from governmental agencies at June 30, 2019 were as follows:

State of Colorado	
General Fund	\$ 117,563
Medicaid	795,961
U.S. Department of Health and Human Services	233,912
School districts	-
Other	82,026
Due from governmental agencies	<u>\$ 1,210,644</u>

NOTE 4 - PROPERTY AND EQUIPMENT

The cost of property and equipment and related accumulated depreciation at June 30, 2019 follows:

Land	\$ 872,042
Buildings and improvements	5,087,023
Program and administrative equipment	214,772
Transportation equipment	<u>1,176,744</u>
Total property and equipment	7,350,581
Accumulated depreciation	<u>(3,481,325)</u>
Net property and equipment	<u>\$ 3,869,256</u>

Depreciation expense for the year ended June 30, 2019 was \$193,769.

DEVELOPMENTAL OPPORTUNITIES, INC.

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STARPOINT

NOTES TO FINANCIAL STATEMENTS - Continued

June 30, 2019

NOTE 5 - LINE OF CREDIT

The Center has an \$875,000 revolving line of credit arrangement with Legacy Bank which expires in April 2021. The line is secured by a deed of trust on two properties with a carrying value of \$930,049. Interest will accrue on the unpaid principal balance of the loan at a variable rate equal to the Wall Street Journal prime plus 1.0%. As of June 30, 2019, the variable interest rate was 6.5% but decreased to 3.25% in March 2020. There were no borrowings on the line of credit during the year ended June 30, 2019.

NOTE 6 - EMPLOYEE BENEFITS

Self-funded Insurance Plan

The Center established a self-funded health insurance plan in October 1984. Insurance claims are processed by a third party administrator. Employee insurance claims submitted to the Center by the third-party administrator are paid as submitted, along with administrative costs. The Center is liable for individual claims up to \$50,000 per person. The Center carries specific stop loss insurance for additional coverage.

The expense recognized under this Plan was \$1,754,203 for the year ended June 30, 2019. The Center had a reserve of \$155,000 as of June 30, 2019, representing estimated claims incurred but not reported as of each respective year end. The reserve is included in accounts payable and accrued expenses on the statements of financial position.

Retirement Plan

The Center also sponsors a pension plan for its employees as provided under section 403(b) of the Internal Revenue Code. Employee contributions to the plan are voluntary and allow the employee to defer income tax on that portion of wages earned. The Center, as employer, does not contribute directly to the plan.

NOTE 7 - RELATED PARTY TRANSACTIONS

The State of Colorado is considered a related party by virtue of significant management influence exercised by the State through contract provisions. The Center received a substantial portion of its revenue from the State of Colorado as identified in the statement of activities. The amount due to the Center from the State of Colorado is described in Note 3.

NOTE 8 - CONTINGENCIES

Under the terms of federal grants, certain costs may be questioned as not being appropriate expenditures, which could lead to reimbursement to the grantor agencies. Although the outcome of any such audit cannot be predicted, it is management's opinion that these audits will not result in liabilities to such an extent that they would materially affect the Center's financial position.

DEVELOPMENTAL OPPORTUNITIES, INC.

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NOTES TO FINANCIAL STATEMENTS - Continued

June 30, 2019

NOTE 9 - SUBSEQUENT EVENTS

Management has evaluated subsequent events through May 31, 2020, the date which the financial statements were available to be issued. There were no material subsequent events that required additional disclosure in the financial statements, except as noted below.

The COVID-19 outbreak in the United States has caused business disruption through mandated and voluntary closings. While the disruption is currently expected to be temporary, there is considerable uncertainty around the duration of the closings. Therefore, the Center expects this matter to negatively impact its operating results. However, the related financial impact and duration cannot be reasonably estimated at this time. As a result of the outbreak, the Center received funding of XXX to help cover operating costs during the duration of the closings.

NOTE 10 - LIQUIDITY AND AVAILABILITY

The Center regularly monitors liquidity so that it can meet its operating needs and other contractual commitments. Financial assets available within one year of the financial statement date for general expenditure without limitations are as follows:

Cash and cash equivalents	\$ 1,410,096
Accounts receivable governmental agencies	1,210,644
Accounts receivable other	243,113
Prepaid expenses	154,233
	<u>\$ 3,018,086</u>

Center's primary sources of revenue and support are through fees through Medicaid. All of that support is available to be used at the Center's discretion. The Center receives grants and contributions representing approximately 16% of revenue and support, of which less than 1% is donor restricted support required to be used in accordance with the purpose restrictions imposed by the donors. The Center's objective is to maintain liquid financial assets without donor restrictions sufficient to cover 90 days of program expenditures.

SINGLE AUDIT SECTION

PRELIMINARY
DRAFT

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH "GOVERNMENT AUDITING STANDARDS"

To the Board of Directors
Developmental Opportunities, Inc., dba Starpoint
Canon City, Colorado

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of Developmental Opportunities, Inc., dba Starpoint (a nonprofit organization), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, of functional expenses, and of cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated May 31, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Starpoint's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Starpoint's internal control. Accordingly, we do not express an opinion on the effectiveness of Starpoint's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we identified one deficiency in internal control that we consider to be material weaknesses as described in the accompanying schedule of findings and questions costs as item 2019-001. We did not identify any deficiencies in internal control that we consider to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Starpoint's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Starpoint's Response to Findings

Starpoint's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. Starpoint's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Starpoint's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Starpoint's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

FredrickZink & Associates, PC
May 31, 2020

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors
Developmental Opportunities, Inc., dba Starpoint
Canon City, Colorado

Report on Compliance for Each Major Federal Program

We have audited Developmental Opportunities, Inc., dba Starpoint's compliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on each of Starpoint's major federal programs for the year ended June 30, 2019. Starpoint's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulation, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Starpoint's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 *U.S. Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Starpoint's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Starpoint's compliance.

Opinion on Each Major Federal Program

In our opinion, Starpoint complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019.

Report on Internal Control Over Compliance

Management of Starpoint is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Starpoint's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Starpoint's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

FredrickZink & Associates, PC
May 31, 2020

DEVELOPMENTAL OPPORTUNITIES, INC.
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SCHEDULE OF FINDINGS AND QUESTIONED COSTS
 For the Year Ended June 30, 2019

Section I – Summary of Auditor's Results

Financial Statements

Type of auditor's report issued:

Unmodified

Internal control over financial reporting:

- Material weakness(es) identified X Yes No
- Significant deficiency(ies) identified Yes X None reported
- Noncompliance material to financial statements noted? Yes X No

Federal Awards

Internal control over major programs:

- Material weakness(es) identified Yes X No
- Significant deficiency(ies) identified Yes X None reported
- Noncompliance material to financial statements noted? Yes X No

Type of auditor's report issued on compliance for major federal programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

 Yes X No

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
93.600	Head Start Cluster

Dollar threshold used to distinguish Type A and Type B programs: \$750,000

Auditee qualified as low-risk auditee? X Yes No

DEVELOPMENTAL OPPORTUNITIES, INC.

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Schedule of Findings and Questioned Costs - Continued

For the Year Ended June 30, 2019

Section II – Financial Statement Findings

Finding 2018-001 Status of Management’s Corrective Action of Prior-Year Finding

In the prior audit, we reported that the Center needed to improve the internal control system and accounting policies and procedures. As there had been unforeseeable circumstances with the death of a key employee in the Finance department, the Center continued to experience a difficult time within the department in trying to find the right fit for the position. We identified that the Center had been able to hire an individual with the appropriate qualifications for the position but that the hiring took place after the audit. During the current audit, it was identified that the same concerns and issues from the prior audit were still present. However, the timing of hiring a qualified CFO will have an impact beginning Fiscal Year 2020.

Finding 2019-A Accounting department

Criteria: Accounting policies and procedures should be well defined and documented in order to prepare complete and accurate financial statements.

Condition: The Organization's internal control systems need improved and accounting policies and procedures are not adequately documented.

Cause: Unfortunate and unforeseeable circumstances in staff turnover and the death of a key employee in the Finance department and it taking time to hire a qualified individual for the position.

Effect: Financial statement information was incorrect resulting in numerous adjustments and additional audit procedures being performed, as well as causing a delay in the audit.

Recommendation: We recognize the Center filled the CFO position. We recommend the Center continue to hire individuals with suitable skills, knowledge and expertise to assist in the Finance department. Better documentation needs retained and to be available as support for any transaction, including journal entries, recorded in the general ledger. A standard accounting operating procedures manual should be documented, up-to-date and retained. Additionally, we recommend prior to the next audit, all information needed for the audit is reconciled and agrees with the trial balance. All statement of financial position accounts needs reviewed and corrected prior to the audit.

Views of Responsible Officials: Management agrees with the deficiency and recommendations identified above.

Section III – Federal Award Findings and Questioned Costs

None

Section IV – Prior Year Audit Findings

None

DEVELOPMENTAL OPPORTUNITIES, INC.

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SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For the Year Ended June 30, 2019

FEDERAL GRANTOR		CFDA	Control /	Federal
<u>Pass Through Grantor</u>		<u>Number</u>	<u>Grant</u>	<u>Expenditures</u>
Program Title			Number	
UNITED STATES DEPARTMENT OF EDUCATION				
Pass-through Programs from:				
<u>Colorado Department of Human Services</u>				
Special Education-Grants for Infants and Families		84.181		\$ 69,160
TOTAL U.S. DEPARTMENT OF EDUCATION				<u>69,160</u>
UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES				
Direct Programs:				
Head Start		93.600		836,464
Pass-through Programs from:				
<u>Colorado Department of Public Health and Environment</u>				
Community Based Child Abuse Prevention		93.590		<u>17,960</u>
TOTAL U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES				<u>854,424</u>
UNITED STATES DEPARTMENT OF TRANSPORTATION				
Pass-through Programs from:				
<u>Colorado Department of Public Health and Environment</u>				
Child and Adult Care Food Program		10.558		<u>90,455</u>
TOTAL U.S. DEPARTMENT OF AGRICULTURE				<u>90,455</u>
TOTAL EXPENDITURES OF FEDERAL AWARDS				<u>\$ 1,014,039</u>

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

NOTE A - BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Developmental Opportunities, Inc. dba Starpoint under programs of the federal government for the year ended June 30, 2019. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements of Federal Awards*. Because the Schedule presents only a selected portion of the operations of Developmental Opportunities, Inc. dba Starpoint, it is not intended to and does not present the financial position, changes in net assets, or cash flows of Developmental Opportunities, Inc. dba Starpoint.

NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(1) Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Title 2 U.S. Code of Federal Regulations (CFR) 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements of Federal Awards*, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

(2) Pass-through entity identifying numbers are presented where available.

EHS Grant #08CH010644 Application for Baseline funding for 2018-2023 (3rd yr. of 5 yr. grant) :

Program Operations	\$813,828
Training and Technical Assistance	\$ 18,708
Total	\$ 832,536

1. **Statement of intent to continue services and acceptance of the continuation award.**
2. **Update of the Community Assessment:**
 Strengths- Community Collaborations
 Challenges-Transportation, Housing, Food desert, Opioid crisis
 Less income eligible children
3. **Self-Assessment:**
 Curriculum Fidelity, Focus on Family Engagement Outcomes, Formalized staff wellness plan, STEAM Learning
4. **Training Plan:**
 Train parents, staff, Policy Council and Starpoint Board on new policies/procedures, and ongoing training to include trauma informed approaches
5. **Training and Technical Assistance Plan:**
 “ Train the trainers model”, Staff training, contract staff (IMH, Disabilities Mngr.)
6. **Program Goals, Objectives and Program Impact:**
 3 program goals, School Readiness, Policies and Procedures, Preparation for FA2 review
7. **Cost allocation Plan:** Updated based on square footage
8. **Selection Criteria List (prior approval needed)**
9. **Annual Report to the Public (2018-2019))**